

AGENDA  
ELK GROVE UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education  
Board Room, Education Center  
9510 Elk Grove-Florin Road  
Elk Grove, CA 95624  
May 8, 2012  
Closed Session – 5:30 p.m.  
Regular Session – 7:00 p.m.

Item

Time – Approximate

Public Comment on Items on Agenda or Not on the Agenda

**NOTICE**

Cards are available at the table just outside of the Board Room for anyone who wishes to address the Board. If you wish to address the Board, complete a card and hand it to a staff member at the table to the left as you enter the Board Room. Please be sure to complete the card indicating whether the matter you wish to address is on the agenda or not on the agenda. If the matter is on the agenda, we will assume you wish to speak when it comes time to address that item on the agenda and will hold your card until then. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for public comment on an item. Time limitations are at the discretion of the President of the Board of Trustees.

**CLOSED SESSION – 6:00 p.m.**

- |                                                                                                                                                 |            |
|-------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1. Conference with Labor Negotiators                                                                                                            | 45 Minutes |
| Agency designated representatives: Glen De Graw, Richard Fagan,<br>Steven M. Ladd, Karen Rezendes                                               |            |
| Employee Organizations: All Elk Grove Unified School District<br>Bargaining Units                                                               |            |
| 2. California High School Exit Exam (CAHSEE) Waivers                                                                                            | 5 Minutes  |
| 3. Public Employee Discipline, Dismissal Release                                                                                                | 15 Minutes |
| 4. Conference with Legal Counsel – Anticipated Litigation: Significant<br>Exposure to Litigation: One Case (Government Code Section 54956.9(b)) | 20 Minutes |

**REGULAR MEETING - 7:00 p.m.**

- |                                                                                        |            |
|----------------------------------------------------------------------------------------|------------|
| I. Pledge of Allegiance                                                                | 5 Minutes  |
| II. Presentations/Recognitions                                                         |            |
| 5. High School Student Representative Reports – Laguna Creek<br>and Monterey Trail     | 10 Minutes |
| 6. Recognition of 2011-12 Student Board Representatives                                | 10 Minutes |
| 7. Recognition of District Writing Contest Winners                                     | 5 Minutes  |
| 8. 2012 NorCal Science Olympiad Competition - Student and Teacher<br>Coach Recognition | 5 Minutes  |
| 9. Resolution Regarding School Nurses' Day                                             | 5 Minutes  |
| 10. Recognition of United Way Co-Chairpersons and Committee                            | 5 Minutes  |
| 11. Elk Grove Citizen Eagle Awards                                                     | 5 Minutes  |
| 12. Time of Remembrance Program                                                        | 10 Minutes |

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<u>Item</u>	<u>Time – Approximate</u>
III. Budget Update	
13. Preliminary 2011-12 Third Interim Financial Report	10 Minutes
IV. Bargaining Units	
V. Reports	
VI. Student Expulsion Recommendations	
14. Requests for Student Expulsions	5 Minutes
15. Requests for Return from Student Expulsions	5 Minutes
VII. Board Member Reports	
VIII. Public Comment	
IX. Public Hearing, Discussion and/or Action Items	
X. Discussion Items	
XI. Action Items	
16. 2012-13 School Year Calendar	10 Minutes
17. 2012-13 Board Meeting Schedule	5 Minutes
XII. Consent Agenda – Action	5 Minutes
18. Approval of Minutes	
19. Specifications of Governing Board Member Election Resolution, Publication of Notice of Election Form, Notice of Election, and Certification of Maps and Boundaries	
20. Personnel Actions	
21. Approval of Purchase Order History	
22. Disposal of Obsolete/Surplus Property	
23. Investment Policy	
24. Resolution Authorizing Purchasing Department to Use Cooperative Bid Through Other Public Agencies	
25. California High School Exit Exam (CAHSEE) Waiver Requests	
26. Consolidated Application, Part II	
27. 2012-2014 Contract for Deputy Sheriff Personnel	
28. Out-of-State Field Trip Approval	
29. Running Paths and Concrete Work at Various Sites, Award of Contract	

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<u>Item</u>	<u>Time – Approximate</u>
XII. Consent Agenda – Action (Continued)	
30. Relocatable Classrooms at Samuel Kennedy Elementary School, Award of Contract	
31. 2012 Dugout Replacement at Sheldon High School, Award of Contract	
XIII. Action Items	
32. Discussion and Action on Items Removed From Consent Agenda	5 Minutes
XIV. Information Items	
33. Other Items from the Floor	5 Minutes
34. Items for Future Agendas	5 Minutes
XV. Adjournment	

**AMERICAN WITH DISABILITIES COMPLIANCE NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Arlene Hein, at (916) 686-7700. Notification of at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in District office located at 9510 Elk Grove-Florin Road, Elk Grove, CA during normal business hours.

**ELK GROVE UNIFIED SCHOOL DISTRICT**Agenda Item No: 6**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date: May 8, 2012**Subject:****Recognition of 2011-2012 Student Board Representatives****Department:** Secondary Education**Action Requested:**

The Board of Education is asked to recognize the 2011-2012 Student Board representatives.

**Discussion:**

During the 2011-2012 school year, the Board of Education has been kept apprised of academic and athletic activities, as well as special programs and events, through the fine reports delivered by our Student Board representatives. As Board representatives, these students have spoken on behalf of their peers and their schools and have served as valuable liaisons between their classmates and school district administration.

The Board is asked to recognize the following 2011-2012 representatives to the Board of Education:

**Cosumnes Oaks High School**Nicolas Gordon  
Kristi Rammer**Sheldon High School**Crystal Bui  
Samantha Pena**Elk Grove High School**Diana Nagtalon  
Brianna Carter**Valley High School**Kelsea Hawthorne  
Vanessa Reyes**Florin High School**Ashley Thomas-Williams  
Gail Oliver**Calvine High School**Oliver Chapman  
Brittany Brown**Franklin High School**Austin Jack  
LeAnn Kelch**William Daylor High School**Shaneka Dean  
Jazzinique Morgan**Laguna Creek High School**Sydney Garrett  
Nicholas Flores**Las Flores High School**Mariah Lujan  
Shaheen Salim**Monterey Trail High School**Davina Vo  
Brenda On**Rio Cazadero High School**Alexander Dean  
Greg Vasquez**Pleasant Grove High School**Karli Quinn  
Blake Zimmerman**Financial Summary:**

N/A

**Prepared By:** Christina C. Penna**Division Approval:** Christina C. Penna**Prepared By:** \_\_\_\_\_**Superintendent Approval:** Steven M. Ladd, Ed.D.

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No. 7

Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: May 8, 2012

**Subject:**

**Department:** Curriculum/Professional Learning

Recognition of the District Writing Contest Winners

**Action Requested:**

The Board of Education is asked to recognize the elementary District Writing Contest winners.

**Discussion:**

All elementary schools had the opportunity to submit one third grade and one sixth grade selection to represent their school in the District Writing Contest. A panel of judges scored the schools' entries using the scoring rubric that was made available for student use during writing. Students were invited to write on the theme selected for their grade level.

Contest winners are as follows:

<u>Grade</u>	<u>Student</u>	<u>School</u>	<u>Teacher(s)</u>	<u>Grade Level Genre</u>
Third	Analiyah Cano	Stone Lake Elementary	Debbie Stovall	Friendly Letter
Sixth	Danielle Beningfield	Ellen Feickert Elementary	Claire Horn	Persuasive Essay

Contest purposes include support for continuing improvement in the quality of student writing and recognition of commendable student work. While only the winning selections are recognized here and will be released to the local newspaper, most schools provide recognition for class and school site entries. Student use of scoring rubrics to evaluate and revise their own writing is an important component of this contest.

Attachments: Winning Writing Contest Entries

**Financial Summary:**

Cost for recognition awards has been included in the Curriculum/Professional Learning budget.

Prepared By: LaRae Blomquist

Division Approval: \_\_\_\_\_

Mark Cerutti *MC*

Prepared By: Anne Zeman, Ed.D. *AZ*

Superintendent's Approval: \_\_\_\_\_

Steven M. Ladd, Ed.D. *sm*

February 17, 2012

Dear Mom,

I am writing this letter to you to show you why our friendship means a lot to me.

First, you try to have conversation with me. You always want to know about my day because you want to know if there's any problem at school. If there is you say this is breaking news. When there is a problem with you and me, you want me to write it in my diary and leave it on your night stand. You will write back or we will talk it out outside and listen to each other's feelings.

Next, you and I try to be patient with each other. When you are doing laundry and my clothes in my drawer are messy, you tell me to come upstairs and fix my dresser before it is time to put away my clothes. Most of the time you are patient with my homework and my handwriting because you know I can do better with my work.

You and I try to make time for each other. When I am done with my homework, my chores, and getting ready for bed you and I text each other, tell jokes, and send some funny pictures. On weekends sometime you try to take me out to the Noodle Company or Pinkberry's when I am done with all my Saturday chores.

Last, you try to help me with some school things. You try to help me understand some things so I can build up my vocabulary. You try to help me on my multiplication by telling me to study every single time I get a chance.

In conclusion, I am writing this letter to you to show how much our friendship means to me.

Your daughter,

Lia

I strongly believe that plastic water bottles should not be used! They are very bad for the environment and they waste a lot of crude oil. Our economy is bad enough so spending money to make plastic water bottles is not helping. The companies will stop making them, if you quit buying them.

I have many convincing reasons to not use plastic water bottles. First, it takes a lot of oil to make plastic water bottles. In fact, they use 17 million barrels of crude oil annually. That's a lot of oil! That's equal to the fuel needed to keep 1 million cars going for twelve months. For example, if you were to fill the water bottle one quarter of the way with oil, you would be looking at roughly the amount it took to make that water bottle. Also, plastic water bottles create a whole lot of trash. To make plastic water bottles you have to use a lot of energy from the factories, which releases gas into the environment. That just makes our earth even more polluted. Even worse, think of our landfills, we are filling them up when we don't need to. Lastly, the price is outrageous! You might think they are cheaper, but when you buy a lot, that can add up. The cost of a reusable bottle is roughly \$10.00, but you don't have to keep buying. Yet, when you buy pre-packaged, you are paying 5 cents an ounce and you are spending more over time.

Most people think that they are recyclable, but it is proven that when they are recycled, it is very likely that the materials are being down cycled.

This means that they already had their highest and best use. Also, people always say the water is cleaner from water bottles than the water from tap. But in the United States local governments make sure water from the faucet is safe. Another example is the convenience. Usually when you want to do an activity, it is convenient to just grab one out of the fridge. I am a person who always uses a reusable water bottle. I occasionally use plastic water bottles, but I feel guilty. When I use a reusable water bottle, I know that I am saving the environment. So, next time you ride your bike or exercise, bring a reusable water bottle. They come in many different colors, shapes, sizes, and some even have cute designs.

In conclusion, I think plastic water bottles are very bad for the environment. So that's why I use reusable water bottles, and you should too! Remember this: Just one thing can change the world. The famous Gandhi said this himself, "You must be the change you want to see in the world."



# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 8

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: May 8, 2012

**Subject:** 2012 NorCal Science Olympiad Competition –  
Student and Teacher Coach Recognition

**Department:** Secondary Education

### Action Requested:

The Board of Education is asked to recognize and congratulate students from Sheldon High School for their participation in the 2012 NorCal Science Olympiad Competition.

### Discussion:

On Saturday, April 14, the Sheldon High School Science Olympiad Team, under the guidance of teacher/coach Kelli Kosney, competed against 25 other qualifying high schools at the NorCal State Finals in Visalia. After competing in 23 different events, the Sheldon High School Science Olympiad team finished with an impressive 3rd place after Mira Loma of Sacramento (2<sup>nd</sup> place) and Palo Alto High School (1<sup>st</sup> place).

Events in the Science Olympiad have been designed to recognize the wide variety of skills that students possess. While some events require knowledge of scientific facts and concepts, others rely on science processes, skills, or applications. This ensures that everyone can participate, including students from technology classes or advanced science classes

The following Sheldon High School teams earned medals in their respective events:

**Experimental Design:** Josh Cheung, Christian Chu, and Sarah Flores (1<sup>st</sup> place)

**Helicopter:** Alison Siggard and Ian Tabbada (2<sup>nd</sup> place)

**Water Quality -** Katy Ho and Christian Chu (3<sup>rd</sup> place)

**Chemistry Lab:** Gurdeep Sullan and Rudy Calderon (3<sup>rd</sup> place)

**Rocks and Minerals:** Josh Cheung and Katrina Sadang (3<sup>rd</sup> place)

**Tower:** Andrew Falwell and Jake Schenken (3<sup>rd</sup> place)

**Optics:** Katy Ho and Christian Chu (4<sup>th</sup> place)

**Disease Detective:** Katrina Sadang and Judy Vo (4<sup>th</sup> place)

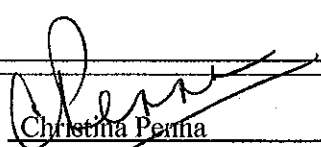
**Sounds of Music:** Alison Siggard and Ian Tabbada (4<sup>th</sup> place)

**Forensics:** Anh Nguyen and Jen-Ann Lee (4<sup>th</sup> place)

**Microbe Mission:** Katrina Sadang and Judy Vo (4<sup>th</sup> place)

We are also pleased to recognize Kelli Kosney as the team's coach and Bob Fendall, Sheldon Science Department Chair.

Prepared By: Christina Penna

Division Approval: 

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D. 

**Board Agenda Item****Action Requested:**

The Board of Education is requested to approve and adopt a resolution declaring School Nurse Day on May 9, 2012.

**Discussion:**

School Nurse Day is Wednesday, May 9, 2012. This celebration is meant to recognize the contributions that school nurses make every day to improve the health and success of America's children, who today face more challenging issues than ever before.

The goal of school nursing is to improve the health status of children and to assist school staff in maintaining optimum health. Structured by state mandates and challenged by student needs, district school nurses work to accomplish this goal by providing health counseling, health screening, emergency health care, crisis intervention, assistance with medically fragile students, staff and parent education, classroom education, community outreach, health assessment and special education health support.

In recognition of the important role that our school nurses play in the health and safety of all students, Elk Grove Unified School District Board of Education is asked to approve a resolution declaring May 9, 2012 as School Nurse Day.

**Financial Summary:**

There is no known financial impact of this request.

Prepared By: Carl J. SteinauerDivision Approval: 

Tom Jenkins

Superintendent Approval: \_\_\_\_\_

Steven M. Ladd, Ed.D. 

**ELK GROVE UNIFIED SCHOOL DISTRICT**  
**9510 Elk Grove-Florin Road**  
**Elk Grove, California 95624**

**SCHOOL NURSE DAY**

**RESOLUTION No. 52, 2011-12 DECLARING**

**May 9, 2012 as *School Nurse Day* in the**  
**ELK GROVE UNIFIED SCHOOL DISTRICT**

**WHEREAS,** *school nurses join with families and communities across the Elk Grove Unified School District in recognizing that the health, safety, and well-being of students are crucial to their growth, development, and educational success; and*

**WHEREAS,** *school nurses greatly enhance the educational process for students by helping them meet their individual health care needs through assessments, delivery of intervention services, provision of emergency care, and by appropriately managing acute and chronic illnesses; and*

**WHEREAS,** *the health status of students in the Elk Grove Unified School District is fostered and protected through screenings, health education, prevention programs, and strong communication between families, teachers, health care providers, and school administrators; and*

**WHEREAS,** *school nurses offer professional health services in order to promote optimal learning and student success for all students; and*

**WHEREAS,** *school nurses assist in the maintenance of healthy and safe school environments in the Elk Grove Unified School District through giving generously of their time and talents networking with school personnel and community partnerships; and*

**WHEREAS,** *it is appropriate to recognize school nurses throughout the Elk Grove Unified School District for the compassionate and dedicated service that they provide to students, families, and schools;*

**THEREFORE, BE IT RESOLVED** *that the Elk Grove Unified School Board encourages all district students and staff to join in this observance in support of the leadership being exercised by school nurses to gain optimum health for all district students.*

\_\_\_\_\_  
Chet Madison, Sr., President, Board of Education

Date: \_\_\_\_\_

\_\_\_\_\_  
Al Rowlett, Clerk, Board of Education

Date: \_\_\_\_\_

**Board Agenda Item**

**Subject:** Recognition of United Way Committee Members and  
District Personnel for Outstanding Contributions

**Division:** Administration

**Action Requested:** The Board of Education is asked to recognize members of the 2011 United Way Campaign Committee and District personnel for their outstanding contributions.

**Discussion:**

This year, the Elk Grove Unified School District once again had outstanding participation in the United Way Campaign.

The 2011 United Way Campaign Committee members include:

Campaign Chair: Mario Rodriguez, Herman Leimbach Elementary School  
Campaign Co-Chair: Torrey Johnson, Communications  
Committee Members: Frank Cody, Technology Services  
Joanna Corrigan, Florin High School  
Carly Davenport, Franklin High School  
Marlinda Escudero, Facilities and Planning  
Scott Hadley, Prairie Elementary School  
John Leon, Katherine L. Albani Middle School  
Shannon Stenroos, Fiscal Services  
Aimee Worth, Herman Leimbach Elementary School

**Financial Summary:**

Prepared By: Arlene Hein

Division Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D.

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 11

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date 5-8-12

Subject: Elk Grove Citizen Eagle Award Winners

Division: Community

Action Requested: Recognize the winners of the Eagle Awards that will be presented by the *Elk Grove Citizen*.

Discussion:

Financial Summary:

Prepared By: Arlene Hein

Division Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D.



# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 12

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: May 8, 2012

**Subject:**

Division: PreK-6 Education

Time of Remembrance Program Report

**Action Requested:**

The Board of Education is requested to hear the annual update on the Time of Remembrance Program and the participation by EGUSD students. Representatives from the Northern California Time of Remembrance Committee and the California Museum of History will join Marielle Tsukamoto, Education Project Co-Chair of the Florin Japanese Citizens League for the presentation.

**Discussion:**

Since 1984, the EGUSD Board of Education has annually approved a resolution affirming the study of the internment of Japanese Americans and the U.S. Constitution. This year, the Governing Board of the Elk Grove Unified School District affirmed January 3, 2012 as the annual Day of Remembrance.

The Time of Remembrance Program was held from January 30 – March 23, 2012 at the California Museum of History, Women, and the Arts. Fifth grade students and their teachers had the opportunity to attend this unique living history experience. Our students learned about the Japanese internment and about the rights denied to U.S. citizens during World War II.

Marielle Tsukamoto, the Florin, Lodi, Placer County, and Sacramento chapters of the Japanese American Citizens League and the Veterans of Foreign Wars, have worked tirelessly over the years to assure that this exceptional history event continues for our fifth grade students.

**Financial Summary**

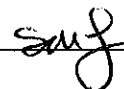
N/A

Prepared By: Donna Cherry 

Division Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Superintendent Approval: \_\_\_\_\_



# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 13

## Board Agenda Item

Supplement No.

Meeting Date: May 8, 2012

### Subject:

PRELIMINARY 2011-12 THIRD INTERIM REPORT

### Department:

Budget Department

### Action Requested:

The Board is asked to hear a report on factors affecting the District's financial status for the Third Interim reporting period.

### Discussion:

In accordance with Education Code Section 42131(e)[1240.2] and due to the District's qualified certification of financial condition during the 2011-12 fiscal year a Third Interim Financial report is required to be submitted to the Sacramento County Office of Education no later than June 1. The attached report will update the Board of Education on the financial status of the District.

Attachment to follow.

### Financial Summary:

Prepared By: Shannon Stenroos

Division Approval:

Rich Fagan

Prepared By:

Superintendent Approval:

Steven M. Ladd, Ed.D.

**Board Agenda Item**

**Subject:**

**Department:** Human Resources


**2012-13 SCHOOL YEAR CALENDAR**

**Action Requested:**

**Discussion:**

**PLACE HOLDER**

**Financial Summary:**

Prepared By: \_\_\_\_\_ Division Approval: \_\_\_\_\_ Glen De Graw 

Prepared By: \_\_\_\_\_ Superintendent Approval: \_\_\_\_\_ Steven M. Ladd, Ed.D. 



**Board Agenda Item****Subject:** 2012-13 Board Meeting ScheduleDivision: Administration**Action Requested:**

Consider and take action to establish the Board Meeting Schedule for the 2012-2013 school year.

**Discussion:**

The following recommended 2012-13 Board Meeting Schedule varies from the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays designated for regular meetings in the months of July, August, October, November, and December, 2012 and January 2013:

July 2012 – cancel the July 3 and 17 meetings and schedule a meeting for July 10

August 2012 – cancel the August 7 meeting and hold the August 21 meeting

September 4 and 16, 2012

October 2 and 16 and schedule a meeting for October 30., 2012

November – Cancel the November 6 and 20 meetings and schedule a meeting for November 13, 2012

December – December 4, 2012. Cancel the December 18 meeting (winter break)

January 2013 –Cancel the January 2 and 15 meetings and schedule meetings for January 8 and 22

February 5 and 19, 2013

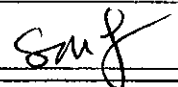
March 5 and 19, 2013

April 2 and 16, 2013

May 7 and 21, 2013

June 4 and 18, 2013

**Note: Board meeting dates for 2012-13 are underlined.**

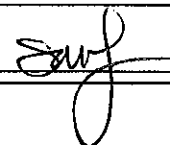
**Financial Summary:**Prepared By: Arlene Hein Division Approval: \_\_\_\_\_Prepared By: \_\_\_\_\_ Superintendent Approval: Steven M. Ladd, Ed.D.

Agenda Item No: 18**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date 5-8-12**Subject:** Approval of Minutes**Department:** Board of Education

**Action Requested:** Approve minutes of the feeder pattern meeting held April 11, 2012, and the regular board meeting held April 24, 2012.

**Discussion:****Financial Summary:****Prepared By:** Arlene Hein **Department Approval:** \_\_\_\_\_**Prepared By:** \_\_\_\_\_ **Superintendent Approval:** Steven M. Ladd, Ed.D.

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 19

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date 5-8-12

**Subject:** Specifications of Governing Board Member Election Resolution,  
Publication of Notice of Election Form, Notice of Election,  
and Certification of Maps and Boundaries

**Division:** Administration

**Action Requested:**

Adopt Resolution No. 53, 2011-12 establishing specifications of the November 6, 2012, governing board member election and approve the Publication of Notice of Election, Notice of District Election, and Certification of Maps and Boundaries.

**Discussion:**

The Education and Elections Codes grant authority for the specifications of the governing board member election order to the governing board and require the resolution to be delivered to the Registrar of Voters and Superintendent of Schools at least 125 days prior to the date set for the election (not later than June 6, 2012).

The recommended resolution establishes the date of the election as November 6, 2012; the purpose of the election being to elect four members; the candidate's statement of qualifications being limited to 200 words; the candidates being responsible for the pre-payment of the cost of preparing and distributing their statements or materials other than the sample ballot and voter's pamphlet; and the consolidation of the election with the Statewide General Election.

The nomination period for this election is July 16 through August 10, 2012, with the final date being extended to August 15, 2012, at 5:00 p.m. for a trustee area in which an incumbent does not file as a candidate.

The recommendation is for the Registrar of Voters to publish a combined election notice with other districts and certify that the maps and boundaries of the district and trustee areas were established by the Elk Grove Unified School District Board of Education on September 20, 2011, and approved by the Sacramento County Committee on School District Organization on November 29, 2011.

**Financial Summary:**

Funds will be included in the 2012-13 budget to cover the cost of the election.

Prepared By: Arlene Hein Division Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Superintendent Approval: Steven M. Ladd, Ed.D. 

RESOLUTION NO. 53, 2011-12

Elk Grove Unified School DISTRICT

WHEREAS, an election will be held within the Elk Grove Unified School

District that will affect the following county or counties

Sacramento on

November 6, 2012, for the purpose of electing four trustees;  
and

WHEREAS, a statewide general election will be held within the County of Sacramento on the same day;

WHEREAS, Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election.

THEREFORE, BE IT RESOLVED, that the Elk Grove Unified School

District requests the Board of

Supervisors of Sacramento County to consolidate the regularly scheduled General District Election with the statewide election to be held on November 6, 2012; and

BE IT FURTHER RESOLVED, that the (check one)

- ☒ Candidate pre-pays at the district office
- ☐ Candidate will be billed by the district
- ☐ District pays for the candidate statement

for the publication of the candidate's statement, pursuant to Elections Code §13307. The limitation on the number of words that a candidate may use in his or her candidate's statement is (200 or 400) 200 words; and

BE IT FURTHER RESOLVED, that the District agrees to reimburse the Registrar of Voters for actual costs accrued, such costs to be calculated by the method set forth in the County's current Election Cost Allocation Procedures.

PASSED AND ADOPTED by the following vote on \_\_\_\_\_, 2012.

YES Votes	NO Votes	ABSENT	ABSTAIN
_____ (Number)	_____ (Number)	_____ (Number)	_____ (Number)

ATTEST:

\_\_\_\_\_  
Chair of the Board of Directors

\_\_\_\_\_  
Secretary of the Board of Directors

# NOTICE OF DISTRICT ELECTION

Elk Grove Unified School

DISTRICT

Notice is hereby given that a General District Election will be held November 6, 2012 in this district. The offices for which candidates may declare their candidacy are (list title of office and number of positions):

Qualifications: Each candidate must meet the following qualifications for office as specified in the principal act or code under which this district is organized:

Code Reference:

Official declarations of candidacy for eligible candidates desiring to file for any of the elective offices may be obtained from the office of the Registrar of Voters at 7000 65<sup>th</sup> Street, Suite A, Sacramento, CA 95823-2315, on and after July 16, 2012, and must be filed not later than 5:00 p.m. on August 10, 2012. However, if a declaration of candidacy for an incumbent is not filed by the latter date and hour, any person other than the incumbent shall have until 5:00 p.m. on August 15, 2012, to file a declaration of candidacy for such office.

Appointment to each elective office will be made by the supervising authority as prescribed by Elections Code §10515 in the event there are no candidates or an insufficient number of candidates for such office and a petition for an election is not filed within the time prescribed by Elections Code §10515; that is, by 5:00 p.m. on August 15, 2012.

Dated this 8th day of May, 2010. 2012

(District Seal)

District Secretary

## PUBLICATION OF NOTICE OF ELECTION

Elections Code §12112 requires the publication of a "Notice of Election." The notice shall contain the date of the general district election, name the offices for which candidates may file, and state the qualifications required by the principal act for each office, as well as other pertinent information.

Elk Grove Unified School (Name of District)

Recommends that the Registrar of Voters publish (check one only):

☒ A combined election notice with other districts

or

☐ A separate/individual district notice.

If a separate/individual district notice is requested, District will be responsible for printing of such notice.

Dated: May 8, 2012

District Secretary

**Board Agenda Item****Subject:** Personnel Actions**Division:** Human Resources**Action Requested:**

Recommend the Board of Education approve the personnel actions as attached.

**Discussion:****CERTIFICATED:**

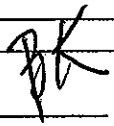
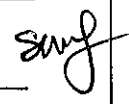
## APPROVE:

1. Leave(s) of Absence
2. Retirement(s)

**CLASSIFIED:**

## APPROVE:

1. New Hire(s) [4]
2. Leave(s) of Absence
3. Promotion(s)
4. Promotion(s) Retirement(s)

**Financial Summary:**Prepared by: Brandon Krueger, Ed.D Departmental Approval: Glen De Graw Prepared by: Evelyn Laluan Superintendent Approval: Steven M. Ladd, Ed.D 

**ELK GROVE UNIFIED SCHOOL DISTRICT**

Agenda Item No: 21

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date May 8, 2012

**Subject:**

**APPROVAL OF PURCHASE ORDER HISTORY.**

Department: Finance & School Support

**Action Requested:**

The Board of Education is asked to approve purchase orders for the weeks of April 2, 2012 through April 16, 2012.

**Discussion:**

The Purchase Order History and Cost Modifications for the month of April 2, 2012 through April 16, 2012 are listed below. The purchase orders are on file in the Purchasing Department if you wish to review them.

<u>Fund</u>	<u>Purchase Orders Issued</u>		<u>Purchase Order Modification Costs</u>
01	206	( 34 Modifications)	96,400.00
12	19	( 0 Modifications)	0
13	3	( 0 Modifications)	0
14	1	( 0 Modifications)	0
35	1	( 0 Modifications)	0
49	1	( 0 Modifications)	0
67	2	( 0 Modifications)	0
		<b>Total Encumbrances</b>	<b>96,400.00</b>

**Financial Summary:**

**Total Encumbrances**

<u>Fund</u>	<u>Purchase Orders Issued</u>	
01	206	130,786.50
12	19	4,676.71
13	3	15,058.88
14	1	710,693.40
35	1	10,560.00
49	1	9,654.40
67	2	1,967.05
		(Sub total) 883,396.94
		<b>Grand Total: 979,796.94</b>

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan 

Prepared By: Dennis Brown 

Superintendent Approval: Steven M. Ladd Ed.D. 



ELK GROVE UNIFIED SCHOOL DISTRICT

Board Agenda Item

Agenda Item No: 22 A

Supplement No. \_\_\_\_\_

Meeting Date May, 8 2012

Subject:

DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.

Department: Finance & School Support

Action Requested:

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

Discussion:

Pursuant to Section 39510 of the Education Code, the Board of Education is asked to authorize Dennis Brown, Director of Purchasing & Warehouse to surplus and/or dispose of these items.


All computers have been deemed uneconomical to repair by the Technology Services Department. Per Technology Services, all sensitive data and/or licenses have been removed from hard drives prior to being picked up from the department/site.

Records of these items are in the Purchasing & Warehouse Department should you need to review them.

Financial Summary:

No source of Income to the District.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan 

Prepared By: Dennis Brown 

Superintendent Approval: Steven M. Ladd Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 22 B

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date May 8, 2012

**Subject:**

**DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.**

Department: Finance & School Support

**Action Requested:**

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

**Discussion:**

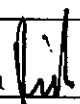
Pursuant to Section 39510 of the Education Code, the Board of Education is asked to authorize Dennis Brown, Director of Purchasing & Warehouse to surplus and/or dispose of these items.

Records of these items are in the Purchasing & Warehouse Department should you need to review them.

**Financial Summary:**

No source of Income to the District.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan 

Prepared By: Dennis Brown 

Superintendent Approval: Steven M. Ladd Ed.D. 

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 23

## Board Agenda Item

Supplement No.

Meeting Date: May 8, 2012

**Subject:**

**Department:** Fiscal Services

Investment Policy

**Action Requested:**

The Board is asked to receive a quarterly report of investments.

**Discussion:**

Under state law, the District's surplus funds are deposited in the County Treasury (unless the District takes special measures to become fiscally independent) with the exception of legally authorized commercial bank accounts (such as Revolving Fund) and proceeds of debt issuances, which may be placed with a trustee. All of the funds of both the Elk Grove Unified School District and the EGUSD Community Facilities District No. 1 are invested with the Treasury of the County of Sacramento. These funds are in the commingled Treasurer's Pool with that of other public agencies. This includes all of the school districts within Sacramento County.

As of March 31, 2012, EGUSD had \$85,057,022 from all District Funds, in addition to Mello-Roos Investment proceeds of \$13,518,058, in the County Treasurer's pool. This is 3.87% of the total County pooled assets of \$2,549,337,298.

**Financial Summary:**

The surplus funds of the District are conservatively managed by the County Treasury. We are confident that the funds are now and will continue to be available upon demand to satisfy District needs.

Prepared By: Shelley Clark *Shelley Clark*

Division Approval:

Rich Fagan *Rich Fagan*

Prepared By: Carrie Hargis *Carrie Hargis*

Superintendent Approval:

Steven M. Ladd, Ed.D. *SL*

**ELK GROVE UNIFIED SCHOOL DISTRICT**

Fiscal Services Department

April 20, 2012

**Cash per Fund for Quarterly Investment Report  
2011-2012**

<b>Fund</b>	<b>Fund Name</b>	<b>9/30/2011</b>	<b>12/31/2011</b>	<b>3/31/2012</b>
01	General Fund	\$ 16,883,501	\$ 3,282,047	\$ 2,478,180
09	Charter School	\$ 1,977,307	1,947,764	2,000,740
11	Adult Education	\$ 1,568,752	\$ 1,736,953	\$ 1,446,901
12	Children's Center Fund	\$ (855,019)	\$ 82,151	\$ 18,531
13	Cafeteria Fund	\$ (2,692,513)	\$ (2,148,536)	\$ (3,075,116)
14	Deferred Maintenance	\$ 3,119,385	\$ 3,117,241	\$ 2,360,160
17	Special Reserve - Non Capital	\$ -	\$ -	\$ -
25	Capital Facilities - (Dev Fees)	\$ 24,408,611	\$ 25,238,274	\$ 21,779,614
35	State School Facilities	\$ 13,021,723	\$ 13,051,605	\$ 17,320,519
40	Special Reserve	\$ 198,779	\$ 204,010	\$ 199,145
47	Construction # 6	\$ (185,098)	\$ 270	\$ (6,250)
49	Special Projects Fund	\$ 23,452,728	\$ 23,032,757	\$ 22,491,339
52	Mello Roos Administration	\$ 60,395	\$ 768,758	\$ 60,395
67	Self Insurance Fund	\$ 17,579,276	\$ 16,463,841	\$ 17,982,863
<b>Total</b>		<b>\$ 98,537,827</b>	<b>\$ 86,777,136</b>	<b>\$ 85,057,022</b>

**Cash with County Treasurer (Mello-Roos Investments)**

Series 87	\$ 707,935	\$ 349,317	\$ 243
Series 91	\$ -	\$ -	\$ -
Series 94	\$ -	\$ -	\$ -
Series 95	\$ 3,117,049	\$ 19,336	\$ 3,528,842
Series 98	\$ 2,838,687	\$ 5,121	\$ 1,652,352
Series 01	\$ 1,108,591	\$ 429	\$ 474
Series 03	\$ 1,348,311	\$ 6,162	\$ 280,281
Series 05	\$ 2,185,790	\$ 682,410	\$ 1,634,362
Series 08	\$ 6,812,636	\$ 5,459,252	\$ 6,421,504
<b>Total</b>	<b>\$ 18,118,999</b>	<b>\$ 6,522,027</b>	<b>\$ 13,518,058</b>
<b>Total Cash All</b>	<b>\$ 116,656,826</b>	<b>\$ 93,299,162</b>	<b>\$ 98,575,080</b>
<b>Total County Pool</b>	<b>\$ 2,373,084,389</b>	<b>\$ 2,822,795,286</b>	<b>\$ 2,549,337,298</b>
<b>EGUSD % of Total Pool</b>	<b>4.92%</b>	<b>3.31%</b>	<b>3.87%</b>



# Department of Finance

## JULIE VALVERDE, DIRECTOR OF FINANCE

### POOLED INVESTMENT FUND

## Monthly Review — March 2012

### PORTFOLIO COMPLIANCE

Based on the Director of Finance Review Group Month-End Report, the entire portfolio was in *full compliance* with the Sacramento County Annual Investment Policy for the Pooled Investment Fund for Calendar Year 2012 and California Government Code.<sup>1</sup>

### PORTFOLIO STATISTICS

Portfolio's Month-End Balance	\$2,549,337,298
Earned Income Yield for the Month	0.410%
Weighted Average Maturity (Days)	251
Estimated Duration (Years)	0.675
Historical Book Value	\$2,541,243,956
Month-End Market Value	\$2,546,935,911
Percent of Market to Book Value	100.22%

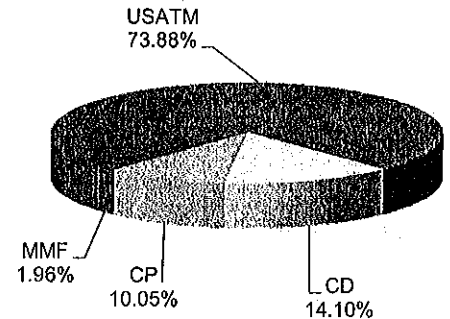
External third party Investment Manager(s) at month end:

State Treasurer's Office (LAIF)	\$50,000,000
---------------------------------	--------------

### Investment Objectives

- **Safety of Principal**
- **Liquidity**
- **Public Trust**
- **Maximum Rate of Return**

### Percentage Portfolio Structure by Asset Class<sup>2</sup>



### PORTFOLIO STRUCTURE<sup>2</sup>

Investment Description	Portfolio at Cost	Yield at Month End
<b>US Agency, Treasury &amp; Municipal Notes (USATM):</b>		
US Agency Notes	71.65%	0.508%
US Treasury Notes	0.00%	0.000%
Municipal Notes	2.23%	0.448%
<b>Total USATM</b>	<b>73.88%</b>	<b>0.506%</b>
<b>Commercial Paper (CP)</b>	<b>10.05%</b>	<b>0.146%</b>
<b>Certificates of Deposit (CD)</b>	<b>14.10%</b>	<b>0.151%</b>
<b>LAIF/Money Market Funds (MMF)</b>	<b>1.96%</b>	<b>0.389%</b>
<b>Repurchase Agreements (REPO)</b>	<b>0.00%</b>	<b>0.000%</b>

### US Agency Notes Breakdown Percent of Portfolio at Cost<sup>2</sup>

FFCB Notes/Discount Notes	2.80%
FHLB Notes/Discount Notes	18.60%
FNMA Notes/Discount Notes	19.86%
FHLMC Notes/Discount Notes	30.39%
<b>Total US Agency Notes</b>	<b>71.65%</b>

<sup>1</sup> This monthly review complies with all of the elements required by California Government Code §53646(b), with the exception of a detailed listing of each investment. A complete copy of the *Quarterly Pooled Investment Fund Report*, including a detailed listing of each investment, is available on the Department of Finance, Investment Division Web page at <http://www.finance.sacounty.net/Investments/RptQuarterly.asp>.

<sup>2</sup> Percentages may not add up to totals due to rounding error

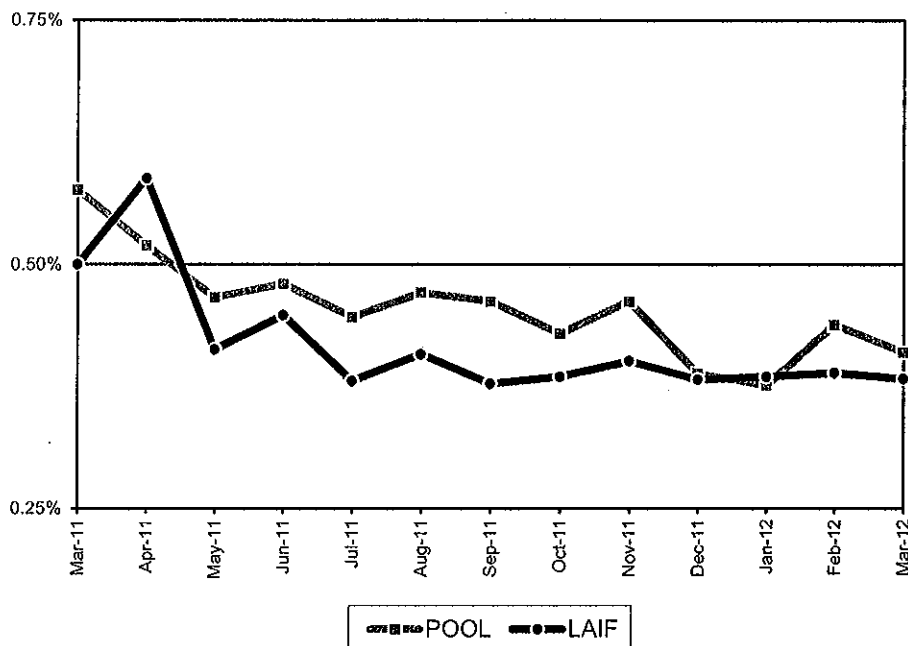
## YIELD HISTORY

The earned interest yield history represents gross yields; **costs have not been deducted**. The estimated investment management costs in the prior year were approximately 10 basis points or 0.10%. The quarterly apportionment of earnings to participating funds will be made on a **cash basis** (as opposed to an accrual basis) for the first three quarters of the fiscal year. Earnings to participating funds will be annualized over the fiscal year based on a fund's cumulative average daily cash balance at each quarter end and fiscal year end. At fiscal year end (fourth quarter), the earnings of the pool will be converted to an accrual basis for the fourth quarter earnings' allocation.

## YIELD TRENDS<sup>3</sup>

### Earned Interest Yield Over Last 12 Months

Earned Income Yield History		
MONTH	POOL	LAIF
Mar-11	0.58%	0.50%
Apr-11	0.52%	0.59%
May-11	0.47%	0.41%
Jun-11	0.48%	0.45%
Jul-11	0.45%	0.38%
Aug-11	0.47%	0.41%
Sep-11	0.46%	0.38%
Oct-11	0.43%	0.39%
Nov-11	0.46%	0.40%
Dec-11	0.39%	0.38%
Jan-12	0.38%	0.39%
Feb-12	0.44%	0.39%
Mar-12	0.41%	0.38%



## CASH FLOW PROJECTION

The Pooled Investment Fund cash requirements are based on a 14-month historical cash flow model. The model has been adjusted for expected non-reoccurring participant liquidity needs. This projection, updated on April 9, 2012, is sufficient to meet cash flow expenditures for the next six months.

Month	Beginning Bank Balance	Receipts & Maturities	Disbursements	Difference	Less Investments Beyond 1 year	Funds Available to Invest for Future Cash Flow Needs <sup>4</sup>
<i>Dollar amounts represented in millions</i>						
Apr	5.0	\$1,368.2	\$627.0	\$741.2	\$30.0	\$711.2
May	5.0	\$1,034.1	\$757.4	\$276.7	\$35.0	\$241.7
Jun	5.0	\$934.9	\$600.4	\$334.5	\$30.0	\$304.5
Jul	5.0	\$715.2	\$745.3	(\$30.1)	\$35.0	(\$65.1)
Aug	5.0	\$562.2	\$585.6	(\$23.4)	\$30.0	(\$53.4)
Sep	5.0	\$495.9	\$470.3	\$25.6	\$35.0	(\$9.4)

If you have any questions about the Pooled Investment Fund, please call Chief Investment Officer Bernard Santo Domingo at (916) 874-7320 or Investment Officer Dave Matuskey at (916) 874-4251.

<sup>3</sup> The earned income yield is the total net earnings divided by the average daily portfolio balance multiplied by 365 and then divided by the actual number of days in the month. The reported yield fluctuates based upon the number of days in the month, thus resulting in the anomaly of higher yields being reported for months with fewer days. February's yield is a prime example of such an anomaly.

<sup>4</sup> Any excess net cash flow amounts in this column will be used to fund the negative cash flow positions in later months.

RECEIVED

## ELK GROVE UNIFIED SCHOOL DISTRICT

APR 11 2012

Cash Reconciliation  
Through March 31, 2012ACCOUNTING DEPT  
ELK GROVE UNIFIED SCHOOL DIST

Funds Description	#	Superintendent's Balance	O/S Supt.	O/S Auditor	Auditor's Balance	Reconciled Cash
General	01	2,478,154.48	25.39	(9,534,914.82)	12,013,094.69	2,478,179.87
Charter School	09	2,000,740.20	0.00	(5,261.19)	2,006,001.39	2,000,740.20
Adult Education	11	1,446,901.16	0.00	(152,481.75)	1,599,382.91	1,446,901.16
Child Development	12	18,530.84	0.00	(16,703.51)	35,234.35	18,530.84
Cafeteria	13	(3,075,116.21)	0.00	(719,516.05)	(2,355,600.16)	(3,075,116.21)
Deferred Maintenance	14	2,360,159.74	0.00	(11,585.00)	2,371,744.74	2,360,159.74
Spec Reserve - Non Capital	17	0.00	0.00	0.00	0.00	0.00
Capital Facilities (Dev. Fees)	25	21,779,614.48	0.00	(24,530.40)	21,804,144.88	21,779,614.48
State School Lease Purchase	30	0.00	0.00	0.00	0.00	0.00
County School Facility Fund	35	17,320,519.27	0.00	(31,483.31)	17,352,002.58	17,320,519.27
Spec Reserve Ed Support	40	199,144.90	0.00	0.00	199,144.90	199,144.90
Acquist. & Constr. #3	46	0.00	0.00	0.00	0.00	0.00
Acquist. & Constr. #6	47	(6,249.66)	0.00	211.04	(6,460.70)	(6,249.66)
Acquist. & Constr. #5	48	0.00	0.00	0.00	0.00	0.00
Spec Project	49	22,491,338.82	0.00	(192,632.79)	22,683,971.61	22,491,338.82
Mello Roos Admin	52	60,395.30	0.00	0.00	60,395.30	60,395.30
Mello Roos Admin	59	0.00	0.00	0.00	0.00	0.00
Self Insurance Fund	67	17,982,863.01	0.00	(268,337.51)	18,251,200.52	17,982,863.01
Retirees	71	0.00	0.00	0.00	0.00	0.00
TOTALS		85,056,996.33	25.39	(10,957,235.29)	96,014,257.01	85,057,021.72

Reconciled by Elizabeth Keema-Aston on 4/10/12

# ELK GROVE USD SPECIAL TAX FUND

## Consolidated Trustee Report

March 1, 2012 to March 31, 2012

### SPECIAL TAX FUND (ELECTION OF 1998)

SPECIAL TAX COLLECTIONS

\$194.00

EXPENSE

\$0.00

INVESTMENT EARNINGS

\$49.00

Total

\$243.00

Grand Total

\$243.00



**ELK GROVE USD, SERIES 1995**  
**Consolidated Trustee Report**  
**March 1, 2012 to March 31, 2012**

**CONSTRUCTION FUND**

INVESTMENT EARNINGS	\$0.00	
PROCEEDS	\$0.00	
<b>Total</b>		<b>\$0.00</b>

**REFUNDING FUND**

COST OF ISSUANCE	\$0.00	
INVESTMENT EARNINGS	\$0.00	
<b>Total</b>		<b>\$0.00</b>

**REDEMPTION FUND**

ACCRUED INTEREST	\$0.00	
INVESTMENT EARNINGS	\$1,841.60	
REDEMPTION	\$3,527,000.40	
<b>Total</b>		<b>\$3,528,842.00</b>

**REBATE FUND**

EXCESS EARNINGS	\$0.00	
INVESTMENT EARNINGS	\$0.00	
<b>Total</b>		<b>\$0.00</b>

**Grand Total**

**\$3,528,842.00**

**ELK GROVE USD, SERIES 1998 (ELECTION OF 1998)**

**Consolidated Trustee Report**

**March 1, 2012 to March 31, 2012**

**CONSTRUCTION FUND**

CONSTRUCTION	\$0.00	
COST OF ISSUANCE	\$0.00	
INVESTMENT EARNINGS	\$0.00	
<b>Total</b>		<b>\$0.00</b>

**REDEMPTION FUND**

ACCRUED INTEREST	\$0.00	
INVESTMENT EARNINGS	\$1,433.69	
REDEMPTION	\$1,650,918.14	
<b>Total</b>		<b>\$1,652,351.83</b>

**REBATE FUND**

EXCESS EARNINGS	\$0.00	
INVESTMENT EARNINGS	\$0.00	
<b>Total</b>		<b>\$0.00</b>

**Grand Total**

**\$1,652,351.83**

# ELK GROVE USD CFD#1 SPECIAL TAX BONDS,SERIES 2001

## Consolidated Trustee Report

March 1, 2012 to March 31, 2012

### ACQUISITION & CONSTRUCTION FUND

CONSTRUCTION ACCOUNT \$0.00

COST OF ISSUANCE ACCOUNT \$0.00

INVESTMENT EARNINGS ACCOUNT \$0.00

Total

\$0.00

### REDEMPTION FUND

ACCRUED INTEREST ACCOUNT \$0.00

INVESTMENT EARNINGS ACCOUNT \$473.83

REDEMPTION ACCOUNT \$0.00

Total

\$473.83

### REBATE FUND

EXCESS EARNINGS ACCOUNT \$0.00

INVESTMENT EARNINGS ACCOUNT \$0.00

Total

\$0.00

Grand Total

\$473.83

# ELK GROVE USD CFD #1 SPECIAL TAX BOND SERIES 2003

## Consolidated Trustee Report

March 1, 2012 to March 31, 2012

### ACQUISITION & CONSTRUCTION FUND

CONSTRUCTION ACCOUNT	\$0.00	
COST OF ISSUANCE ACCOUNT	\$0.00	
INVESTMENT EARNINGS ACCOUNT	\$0.00	
Total		\$0.00

### REDEMPTION FUND

ACCRUED INTEREST ACCOUNT	\$0.00	
INVESTMENT EARNINGS ACCOUNT	\$2,067.50	
REDEMPTION ACCOUNT	\$278,213.75	
Total		\$280,281.25

### REBATE FUND

EXCESS EARNINGS ACCOUNT	\$0.00	
INVESTMENT EARNINGS ACCOUNT	\$0.00	
Total		\$0.00

### Grand Total

\$280,281.25

# ELK GROVE USD CFD #1 SPECIAL TAX BONDS SERIES 2005

## Consolidated Trustee Report

March 1, 2012 to March 31, 2012

### ACQUISITION & CONSTRUCTION FUND

CONSTRUCTION ACCOUNT	\$0.00	
COST OF ISSUANCE ACCOUNT	\$0.00	
INVESTMENT EARNINGS ACCOUNT	\$666,523.07	
<b>Total</b>		<b>\$666,523.07</b>

### REDEMPTION FUND

ACCRUED INTEREST ACCOUNT	\$0.00	
INVESTMENT EARNINGS ACCOUNT	\$2,440.34	
REDEMPTION ACCOUNT	\$965,398.54	
<b>Total</b>		<b>\$967,838.88</b>

### REBATE FUND

EXCESS EARNINGS ACCOUNT	\$0.00	
INVESTMENT EARNINGS ACCOUNT	\$0.00	
<b>Total</b>		<b>\$0.00</b>

<b>Grand Total</b>		<b>\$1,634,361.95</b>
--------------------	--	-----------------------

# ELK GROVE USD CFD #1 SPECIAL TAX BONDS SERIES 2008

## Consolidated Trustee Report

March 1, 2012 to March 31, 2012

### BUILDING FUND

CONSTRUCTION ACCOUNT	\$2,213,570.00	
COST OF ISSUANCE ACCOUNT	\$0.00	
INVESTMENT EARNINGS ACCOUNT	\$36,969.34	
<b>Total</b>		<b>\$2,250,539.34</b>

### REDEMPTION FUND

INVESTMENT EARNINGS ACCOUNT	\$1,768.35	
REDEMPTION ACCOUNT	\$1,030,357.90	
COST OF ISSUANCE	\$0.00	
<b>Total</b>		<b>\$1,032,126.25</b>

### RESERVE FUND

INVESTMENT EARNINGS ACCOUNT	\$16,225.08	
RESERVE ACCOUNT	\$3,122,613.30	
<b>Total</b>		<b>\$3,138,838.38</b>

### REBATE FUND

EXCESS EARNINGS ACCOUNT	\$0.00	
INVESTMENT EARNINGS ACCOUNT	\$0.00	
<b>Total</b>		<b>\$0.00</b>

### Grand Total

**\$6,421,503.97**

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 24

Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: May 8, 2012

**Subject:**

**Department:** Finance & School Support

**APPROVAL OF THE BOARD RESOLUTION TO AUTHORIZE THE PURCHASING DEPARTMENT TO USE OF COOPERATIVE BID THROUGH OTHER PUBLIC AGENCIES.**

**Action Requested:**

The Board of Education is asked to adopt Resolution No. 54, 2011-2012, authorizing the Elk Grove Unified School District Purchasing Department to purchase or lease equipment and services through other Public Agencies.

**Discussion:**

Public Contract Code Section 20118, provides a statutory exception to the competitive bidding requirements set forth in the Public Contract Code by allowing district to utilize contracts secured by other districts or public entities for the purchase of materials.

It is in the best interest of the Elk Grove Unified School District to utilize cooperative bid secured by State of California effective April 1, 2012 through June 30, 2016 in order to contract directly with vendor for:

**Document Conversion Services through an agreement with State of California Master Service Agreement (CMAS). The contract will be awarded to SyTech Solutions, Contract Number CMAS.3-11-36-0085A.**

Contracts are on file in the Purchasing Department for further review if necessary.

**Financial Summary:**

Funding source will be identified at the time of purchase.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan 

Prepared By: Dennis Brown 

Superintendent Approval: Steven M. Ladd, Ed.D. 

**RESOLUTION NO. 54, 2011-12**  
**AUTHORIZING THE ELK GROVE UNIFIED SCHOOL DISTRICT TO  
UTILIZE COOPERATIVE BIDS**

**WHEREAS**, Public Contract Code Section 20118, provides a statutory exception to the competitive bidding requirements set forth in the Public Contract Code by allowing school districts to utilize contracts secured by other districts or public entities for the purchase of materials, supplies, equipment, automotive vehicles, tractors, lease of data-processing equipment and other personal property; and

**WHEREAS**, the Board of Education ("Board") of the Elk Grove Unified School District ("District") has determined that the District currently needs, or will need in the foreseeable future, the following types of personal property, equipment, materials and supplies: **DOCUMENT CONVERSION SERVICES.**

**WHEREAS**, purchasing the items listed above through another school district or public agency's bid – **DOCUMENT CONVERSION SERVICES THROUGH AN AGREEMENT WITH THE STATE OF CALIFORNIA MASTER SERVICE AGREEMENT (CMAS). THE CONTRACT WILL BE AWARDED TO SYTECH SOLUTIONS, CONTRACT NUMBER CMAS 3-11-36-0085A**, and would alleviate the need for the District to competitively bid the contract; and

**WEHREAS**, because the District would not have to competitively bid the contract, the District could procure items more quickly and expend less District staff time and other District resources in procuring said items; and

**WHEREAS**, it is in the best interests of the District to procure the above-listed items expeditiously and without expending significant amounts of District staff time and resources; and

**WHEREAS**, the school district or public agency through which the District purchases said items will comply with all laws applicable to leasing and purchasing by said school district or public agency; and

**WHEREAS**, the quantity and price of items to be purchased by the District will be consistent with the terms and conditions of the contract awarded to the vendor by the school district or public agency; and

**WHEREAS**, the District has the broad statutory authority to act in any manner not inconsistent with the law; and

**WHEREAS**, this Board wishes to authorize the District to utilize cooperative bids to obtain, as appropriate and necessary.



NOW, THEREFORE, the Board of Education of the Elk Grove Unified School District does hereby resolve as follows:

1. It is in the best interest of the Elk Grove Unified School District to utilize cooperative bids because cooperative bids permit the District to quickly procure items without utilizing District staff time and other related District resources that would normally be expended in the competitive bidding process.
2. The district is hereby authorized to utilize cooperative bids secured by other school districts or public entities effective April 1, 2012 through June 30, 2016 in order to contract directly with vendor for **DOCUMENT CONVERSION SERVICES THROUGH AN AGREEMENT WITH THE STATE OF CALIFORNIA MASTER SERVICE AGREEMENT (CMAS). THE CONTRACT WILL BE AWARDED TO SYTECH SOLUTIONS, CONTRACT NUMBER CMAS 3-11-36-0085A**, so long as the school district or public entity has complied with all laws applicable to leasing and purchasing by said school district or public agency and the district purchases the items as the quantity and price consistent with the terms and conditions of the contract awarded to the vendor by the school district or public agency.

IN WITNESS WHEREOF, I have hereunto set my hand this 8<sup>th</sup> day of May, 2012.

---

Chet Madison, Sr.  
President of the Board of Education of  
The Elk Grove Unified School District

**Board Agenda Item****Subject:** \_\_\_\_\_ **Department:** Education Services/Student Services

California High School Exit Exam (CAHSEE) Waiver Requests

**Action Requested:**


The Board of Education is requested to approve CAHSEE waiver requests for students with disabilities who have met appropriate criteria.

**Discussion:**

According to Board policy, students may be approved for a CAHSEE waiver if they met the following criteria:

1. An Individual Education Plan (IEP) or Section 504 plan in place that requires the accommodations or modifications be provided to the student when taking the exam.
2. Sufficient high school level coursework either satisfactorily completed or in progress in the high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the exit exam.
3. An individual score report showing a student has received the equivalent of a passing score on the exam measures as determined by the Board of Education.

In order to protect the students' privacy rights, the waiver requests will be considered during closed session of the Board of Education meeting on February 21, 2012. Final Board action will be a consent item during open session and be a matter of public record. No students' names will be disclosed.

**Financial Summary:**Prepared By: Bill Tollestrup Division Approval: Mark Cerutti Prepared By: Bill TollestrupSuperintendent Approval: Steven M. Ladd, Ed.D. 

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 26

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date May 8, 2012

**Subject:**

**Department:** Learning Support Services

Consolidated Application, Part II

**Action Requested:**

The Board of Education is requested to approve the 2011-2012 Consolidated Application for funding State and Federal Categorical Aid Programs.

**Discussion:**

Each year the District submits a Consolidated Application in two parts for the funding of specific State and Federal Categorical Aid Programs. The first part of the application submitted in June was the request to participate in certain categorical programs. The second part of the application is the request to distribute allocated funds to programs. The Consolidated Application is due to the California Department of Education by May 25, 2012.

The request for 2011-2012 includes participation in these programs:

**State Programs**

Economic Impact Aid (State Compensatory Education & English Learner Program)

**Federal Programs**

Title I, Part A – Basic/Neglected Grant

Title I, Part D - Delinquent Students

Title II, Part A – Teacher Quality

Title III, Part A – Limited English Proficient (LEP) Students

**Financial Summary:**

The total amount of funds requested through the Consolidated Application for 2011-2012 is \$19,688,824.

Prepared By: Mark Vigario 

Division Approval: \_\_\_\_\_

Mark Cerutti 

Prepared By: \_\_\_\_\_

Superintendent Approved: \_\_\_\_\_

Steven M. Ladd, Ed.D. 

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 27

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date May 8, 2012

**Subject:** 2002-14 Contract for Deputy Sheriff Personnel

**Department:** Police Services

**Action Requested:** Approve the AGREEMENT between the COUNTY OF SACRAMENTO, a political subdivision of the State of California, and the ELK GROVE UNIFIED SCHOOL DISTRICT to provide law enforcement services.

### Discussion:

Request that the Board of Education approve the agreement of contract to employ ten full time Sacramento County Deputy Sheriff positions and a supervisor position to be assigned to Elk Grove Unified School District's Police Services Division through June 30, 2014. The Deputy Sheriff positions are for the period of 10 months and supervisor position for the period of 12 months.

Currently, the Sacramento County Sheriff's Department provides Elk Grove Unified School District all general law enforcement services as outlined in the Memorandum of Understanding (MOU) entered into by the Board of Education and Sacramento Sheriff's Department in July of 2000.

A key provision of the comprehensive January 2000 MOU provides for the assignment of Sacramento County Sheriff's deputies to the school district as peace officers by contract. This contract assigns one deputy sheriff to each of the school district's comprehensive high school regions as well as one full time position to support secondary alternative schools, middle schools, elementary schools and district-wide truancy needs.

Irrespective of the length of renewal and to protect the interest of both agreeing parties, contract provision 20, as written, allows for either party to terminate the agreement at any time upon thirty (30) days prior written notice to the other party.


### Financial Summary:

Financial impact to general fund as budgeted for 2012 -13 fiscal year of \$ 1,814,142

Prepared By: Thomas Jenkins, Chief of Police

Division Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Superintendent Approval:  \_\_\_\_\_

Attachment A  
Sacramento County Sheriff's Department  
Cost of School Resource Officer Program  
For Fiscal Year 2012-13

Assigned High School

School Resource Officer:

Salary Step:

Educational Incentive:

Salary & Benefits

Salary - Regular	10111000
Overtime (4 hrs per pay per)	10113200
Uniform Allowance	10114300
HIL Pay	10115100
Retirement	10121000
POB 1995-2003	10121100
POB 2004	10121200
Retiree Health Syng	10121300
OASDHI	10122000
Group Insurance	10123000
Worker's Camp Ins	10124000
Retiree Medical Offset	10135000
Personnel Services	60654100

Valley High School	Laguna Creek High School	Elk Grove High School	Franklin High School	Sheldon High School	Florin High School	Monterey Trail High School	Pleasant Grove High School	Constitution High Schools	Cosumnes Oaks High School
Deputy Soliz Step 9 0%	Deputy Book Step 9 15%	Deputy Vicari Step 9 5%	Deputy Phillips Step 9 15%	Deputy Powe Step 9 20%	Deputy Avalos Step 9 0%	Deputy Prado Step 9 20%	Deputy Weighman Step 9 20%	Deputy Beezley Step 9 20%	Deputy Gallagher Step 9 15%
Monthly Cost	Monthly Cost	Monthly Cost	Monthly Cost	Monthly Cost	Monthly Cost	Monthly Cost	Monthly Cost	Monthly Cost	Monthly Cost
Tier 2	Tier 2	Tier 2	Tier 1	Tier 2	Tier 2	Tier 1	Tier 2	Tier 2	Tier 2
\$6,898	\$7,984	\$7,260	\$7,984	\$8,346	\$6,898	\$8,346	\$8,346	\$8,346	\$7,984
\$344	\$398	\$362	\$398	\$416	344	\$416	\$416	\$416	\$398
\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83
\$344	\$344	\$344	\$344	\$344	\$344	\$344	\$344	\$344	\$344
\$2,265	\$2,858	\$2,848	\$3,500	\$2,897	\$2,265	\$3,638	\$2,713	\$2,970	\$2,858
\$1,063	\$1,342	\$1,337	\$1,643	\$1,361	\$1,063	\$1,708	\$1,274	\$1,394	\$1,342
\$496	\$626	\$624	\$767	\$635	\$496	\$797	\$594	\$651	\$626
\$54	\$54	\$54	\$54	\$54	\$54	\$54	\$54	\$54	\$54
\$560	\$644	\$671	\$702	\$717	\$560	\$732	\$671	\$671	\$644
\$1,275	\$1,020	\$1,020	\$1,020	\$1,275	\$1,275	\$1,020	\$1,275	\$1,020	\$1,020
\$387	\$448	\$446	\$491	\$502	\$387	\$513	\$468	\$468	\$448
\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13
\$19	\$19	\$19	\$19	\$19	\$19	\$19	\$19	\$19	\$19
<b>\$13,801</b>	<b>\$15,833</b>	<b>\$15,081</b>	<b>\$17,018</b>	<b>\$16,662</b>	<b>\$13,801</b>	<b>\$17,683</b>	<b>\$16,270</b>	<b>\$16,449</b>	<b>\$15,833</b>

Total Monthly Salary & Benefits

10 month costs deputies  
12 month cost sergeant

Total yearly cost

\$1,814,142

Monthly Cost

SALARY & BENEFITS

ACCT CODE

AMOUNT

Salary - Regular	10111000	9,259
Overtime (4 hrs per pay per)	10113200	461
Uniform Allowance	10114300	83
HIL Pay	10115100	399
Retirement	10121000	3,717
POB 1995-2003	10121100	1,745
POB 2004	10121200	815
Retiree Health Syng	10121300	54
OASDHI	10122000	744
Group Insurance	10123000	1,275
Worker's Camp Ins	10124000	569
Retiree Medical Offset	10135000	13
Personnel Services	60654100	19

**ELK GROVE UNIFIED SCHOOL DISTRICT  
&  
SACRAMENTO COUNTY SHERIFF'S DEPARTMENT**

**CONTRACT FOR DEPUTY SHERIFF ASSIGNMENT AS  
SUPERVISOR and SCHOOL RESOURCE OFFICER**

This contract entered into this First day of July, 2012 between the Elk Grove Unified School District, hereinafter referred to as "DISTRICT" and the Sheriff's Department, County of Sacramento, a political subdivision of the State of California, hereinafter referred to as "DEPARTMENT", agree as follows:

1. Term of agreement. This agreement shall be effective as of July 1, 2012, and shall terminate June 30, 2014 unless sooner terminated pursuant to the provisions of Paragraph 20.
2. Goals and Objectives. It is understood and agreed that the DISTRICT and DEPARTMENT officials share the following goals and objectives with regard to the School Resource Officer (SRO) Program in the schools:
  - 2.1. To foster educational programs and activities that will increase student's knowledge of and respect for the law and the function of law enforcement agencies using the SRO for instruction and presentations;
  - 2.2. To make a peace officer available to serve as a mentor and role model for all students;
  - 2.3. To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at schools, such as: disorderly conduct, trespassers, the possession and use of weapons on campus, the illegal sale, use and distribution of controlled substances and alcohol, gang activity, and conduct appropriate threat assessments .
  - 2.4. To act as an integral part of schools' Crisis Response Teams, and to review and give input regarding Comprehensive School Safety Plans;
  - 2.5. To respond to and report serious crimes that occur on DISTRICT campuses and to cooperate with other law enforcement officials in the investigation of crimes that occur at schools or school events;
  - 2.6. To cooperate with law enforcement officials in the investigations of criminal offenses which occur off campuses and;
  - 2.7. To work cooperatively to reduce the incidence of truancy by students.
3. Scope of Service. During the term of this agreement, DEPARTMENT agrees to employ Deputy Sheriffs and assign them as School Resource

Officers (SRO) as described in paragraph 5. Generally, DEPARTMENT plans to assign one (1) SRO to each identified DISTRICT Region and station the officer at each high school within an identified region. Each assignment will be located within the law enforcement jurisdictional boundaries of the DISTRICT. The DEPARTMENT additionally agrees to employ a Sheriff's Sergeant and/or Sheriff's Lieutenant who will be assigned as a year round supervisor for both the SROs and Off-Duty School Patrol Program Officers. These positions will also facilitate the DISTRICT/DEPARTMENT partnership outlined in the 2000 comprehensive Memorandum of Understanding (MOU).

4. Additional School Resource Officer. At the request of the DISTRICT one (1) additional SRO will be assigned to the alternative school programs within the district as well as assist with specific ongoing truancy issues by working with DISTRICT School Attendance Review Board personnel.
5. Regional Assignments. DEPARTMENT in collaboration with DISTRICT will assign one (1) SRO to each of the following region(s):
  - 5.1. Elk Grove
  - 5.2. Florin
  - 5.3. Laguna Creek
  - 5.4. Sheldon
  - 5.5. Franklin
  - 5.6. Pleasant Grove
  - 5.7. Valley
  - 5.8. Cosumnes Oaks
  - 5.9. Monterey Trail
  - 5.10. Alternative Schools & Truancy Program
6. Employment. The Lieutenant, Sergeant and SROs shall be employees of Sacramento County and DEPARTMENT and shall be subject to the administration, supervision and control of the DEPARTMENT. The Lieutenant, Sergeant and SROs shall be subject to all personnel policies and practices of the DEPARTMENT and of the County of Sacramento.
7. Employment Costs. DEPARTMENT agrees to provide and to pay the officers salary and employment benefits in accordance with the applicable salary schedules and employment practices of the DEPARTMENT and Memoranda of Understanding negotiated with recognized employee organizations, including but not necessarily limited to: sick leave, vacation leave, compensatory time off, unemployment compensation, life insurance, dental insurance, and medical/hospitalization insurance. Employment will be contingent on a yearly funding source by the DISTRICT.

8. Compensation. DISTRICT agrees to reimburse DEPARTMENT for the costs incurred by DEPARTMENT attributable to the assignment of the aforementioned officers. (See attachment "A"). It is understood that the DISTRICT shall pay only for those services actually rendered and that billing shall occur on a quarterly basis. DISTRICT shall make quarterly payments to DEPARTMENT.
9. Employment Practices. DEPARTMENT, by execution of this agreement, certifies that it does not discriminate against any person upon the basis of race, color, creed, national origin, age, sex, disability, or marital status in its employment practices. DEPARTMENT shall hold DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by the supervisors and SROs.
10. Supervision and Control. The DEPARTMENT in collaboration with DISTRICT shall have the power to assign and remove from the position of Lieutenant, Sergeant and SROs. The DEPARTMENT, in its sole discretion, shall have the power and authority to discharge and discipline the Lieutenant, Sergeant and SROs.
  - 10.1. Should DEPARTMENT personnel downsizing occur, and the SRO is not identified to be separated from service as a result, the contracted position shall be excluded from any DEPARTMENTAL transfer process stemming from the organizational change.
  - 10.2. In the daily performance of his/her duties, the Lieutenant, Sergeant and SRO's will report operationally to and be under the direction of the DISTRICT Chief of Police Services or his/her designee with sole administrative oversight by the DEPARTMENT.
  - 10.3. As employees of the DEPARTMENT, the SROs and supervisors shall follow the chain of command, reporting first to the assigned SRO supervisor.
  - 10.4. In the performance of their duties, the SRO and supervisors shall coordinate and communicate with the Chief of Police or the Chief's designee having the rank of Sergeant or above.
11. Hours of work:
  - 11.1. The Lieutenant, Sergeant and SROs will ordinarily work Monday through Friday. The SROs will work eight contiguous hours each day, including a paid lunch period of not less than thirty (30) and not more than sixty (60) minutes.



- 11.2. The start and end times of the workday shall be designated by the SRO supervisors in consultation with the DISTRICT Chief of Police Services or his or her designee.
- 11.3. For school vacations, holidays, and other times when schools are not in session and/or his/her presence is not required on or about DISTRICT campuses, the SRO may take available leave balances, or report to the supervisor for reassignment.

12. Absences.

- 12.1. In the event an SRO will be absent from work when schools are in session, the SRO shall notify the SRO supervisor and the designated representative of the DISTRICT for the particular region assigned. In the event the supervisor is absent from work, he/she will notify the DISTRICT Chief of Police of his designee
- 12.2. DEPARTMENT will make reasonable efforts not to reassign an SRO when school is in session. DISTRICT recognizes that there will be times when the SRO is necessarily absent from campuses, including but not limited to staffing shortages, emergencies, court appearances, union release time, and scheduled training.
- 12.3. For absences and reassignments of less than three days duration, DEPARTMENT will not ordinarily reassign another officer to substitute for the assigned SRO.
- 12.4. For planned absences and reassignments of greater than three days duration, DEPARTMENT shall reassign another officer to substitute for the assigned SRO.
- 12.5. If, the DEPARTMENT is unable to reassign an officer to substitute for the absent SRO due to an emergency, disaster, staff shortage, job action, or other event beyond the control of the DEPARTMENT, the DEPARTMENT shall adjust billing accordingly. It is understood that the DISTRICT shall pay only for those services actually rendered, pursuant to paragraph 8.

13. Additional Assignments.

- 13.1. For extra-curricular activities closely related to the duties of the SRO such as counseling sessions, truancy board meetings, sweeps, etc., the SRO may, with the approval of the SRO supervisor, flex his or her hours beyond the normal working hours. Alternately, the SRO supervisor may authorize overtime compensation with the approval of the DISTRICT Chief of Police or designee.

- 13.2. Should the DISTRICT desire the SRO to attend functions outside of normal school hours which are not closely associated with his/her duties; dances, sporting events, etc., the DISTRICT will contract with the Sheriff's Off-Duty Program. It is the DEPARTMENT'S intention that SROs be given right of first refusal for off-duty assignments in the region to which they are assigned. However, DISTRICT retains sole authority to determine and fill school site security needs.
14. Dress Code. It is a goal of the program that the Sergeant and SROs be readily identifiable as Sheriff's Deputies. During regular duty on campuses, they shall wear a uniform and appropriate safety equipment, to include sidearm, as prescribed by the DEPARTMENT uniform manual. For activities and occasions for which a uniform would not be appropriate, the supervisors and SROs may wear a modified uniform or other apparel as approved by his/her division commander in consultation with the DISTRICT Chief of Police Services or his/her designee for the particular schools or region assigned.
15. Equipment, Supplies, and Work Space.
- 15.1. Motor Vehicles. The DISTRICT shall provide a home retention standard patrol vehicle for use by the supervisors and SROs when on duty. In addition, DISTRICT agrees to maintain, repair, insure, and supply fuel for the SRO vehicle.
- 15.2. Weapons, Ammunition, and Safety Equipment. The DEPARTMENT agrees to provide the standard issue pistol, ammunition, body armor, and safety equipment for the supervisors and each SRO. Additional specialized equipment, specific to the SRO assignment, shall be supplied by DISTRICT providing resources are available.
- 15.3. Computers. The DISTRICT agrees to secure and maintain DEPARTMENT standard computers in vehicles issued to the supervisors and SROs. The DEPARTMENT shall provide each supervisor and each SRO with access to law enforcement and DEPARTMENT computer networks and program.
- The DISTRICT agrees to make available to the supervisor and each SRO any computer network, e-mail system, student directory, or other network, program, or database ordinarily accessible by DISTRICT instructors, staff or administrators.
- 15.4. Telecommunications. DEPARTMENT agrees to supply the SRO supervisors and each SRO with a cellular telephone. DISTRICT agrees to furnish a telephone instrument and a private telephone line

capable of analog data transmission on campus for the Sergeant and each SRO. DISTRICT agrees to furnish a facsimile machine or make a facsimile machine available on each campus for officer use.

15.5. Radio Communications. DEPARTMENT agrees to supply the supervisors and each SRO with an 800 MHz portable transceiver. The DISTRICT is a member of SRRCS and operates a radio network which supervisors and each SRO will use for normal radio traffic. However, priority radio communication traffic will migrate to DEPARTMENT'S radio system as critical events occur.

15.6. Supplies. DISTRICT agrees to provide supervisors and SROs with the usual and customary office supplies and forms required in the performance of their duties. DEPARTMENT agrees to supply the supervisors and SROs with specialized law enforcement or DEPARTMENT forms. DISTRICT agrees to supply specialized specific equipment that might enhance officer's ability to perform his/her duties.

15.7. Workspace. DISTRICT agrees to provide office space for the supervisors within DISTRICT facilities and each SRO with separate office space within the administrative portion of the primary school to which they are assigned to work from. The area should be accessible to the students and equipped with suitable seating, work surface, and secure storage.

## 16. Student Records

16.1. DISTRICT shall allow the assigned supervisors and SROs to inspect and copy any public records maintained by the school including yearbooks and student directory information as defined in Education Code § 49061.

16.2. If information in a student's cumulative or other confidential record is needed in an emergency to protect the health or safety of the student or other individuals, DISTRICT shall disclose a supervisor and/or SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety; the need of the information to meet the emergency situation and the extent to which time is of essence.

16.3. If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a court order, or by written authorization of the parent/guardian.

- 16.4. DEPARTMENT, supervisors and SROs will comply with policies of the DISTRICT relative to release of student information.
17. Applicable laws. DEPARTMENT shall provide the services specified herein in accordance with any applicable federal and state statutes, regulations, and directives.
18. Indemnification. DISTRICT shall indemnify, defend and hold harmless DEPARTMENT, its officers agents employees and representatives from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, cause in whole or in part by any negligent or willful act or omission of the DISTRICT, its officers, agents employees, or anyone directly or indirectly acting on behalf of the DISTRICT, regardless of whether caused in part by a party indemnified hereunder.
- DEPARTMENT shall indemnify, defend and hold harmless DISTRICT, its officers agents employees and representatives from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, cause in whole or in part by any negligent or willful act or omission of the DEPARTMENT, its officers, agents employees, or anyone directly or indirectly acting on behalf of the DEPARTMENT, regardless of whether caused in part by a party indemnified hereunder.
- It is the intention of DISTRICT and DEPARTMENT that, where fault is determined to have been contributory, principles of comparative fault will be followed and each party shall bear the proportionate cost of any damage attributable to the fault of that party, its officers, directors, agents, employees, volunteers, subcontractors, and governing board.
19. Insurance. The DEPARTMENT and DISTRICT finance their liability, property and worker's compensation risks through a combination of self-insurance and insurance. The DEPARTMENT and DISTRICT are knowledgeable of each entity's risk financing programs and agree to rely on these programs to pay for any liabilities, losses, costs, suits, claims, judgments, expenses, fines or demands of any kind that may arise under the terms of this Agreement.
20. Termination. Either party may terminate this Agreement at any time upon thirty (30) days prior written notice to the other party.

21. Amendments. No modification, amendment or addendum to this agreement shall be valid unless it is set forth in writing and is signed by the parties thereto, and approved by parties' counsel.
22. Entire Agreement. This Contract constitutes the entire agreement between DISTRICT and DEPARTMENT regarding the subject matter of this contract and supersedes all previous School Resource Officer agreements.
23. Time. Time is of the essence in each and all provisions of this Agreement.
24. Notices. Notices concerning this Agreement shall be deemed to have been served when deposited in the United States Mail, first class postage prepaid, and addressed as follows:

To DEPARTMENT  
Chief Field Services  
Sacramento County Sheriff's Department  
P.O. Box 988  
Sacramento CA 95812-0988

To DISTRICT  
  
Chief of Police, Thomas Jenkins  
Elk Grove Unified School District  
9510 Elk Grove-Florin Rd.  
Elk Grove, CA 95624

IN WITNESS WHEREOF, the parties have executed this Agreement on the date written below.

**ELK GROVE UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Thomas M. Jenkins  
Chief of Police

By: \_\_\_\_\_

Date: \_\_\_\_\_

Steven M. Ladd; EdD  
Superintendent

**SHERIFF'S DEPARTMENT, COUNTY OF SACRAMENTO**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Scott R. Jones, Sheriff

Approved as to form:

\_\_\_\_\_  
DISTRICT Counsel or  
Legal Compliance Officer

\_\_\_\_\_  
DEPARTMENT Legal Affairs Officer

Attachment "A": SSD Cost Projection

## ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 28

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: May 8, 2012**Subject:** Out-of-State Field Trips**Division:** Secondary Education**Action Requested:**

The Board of Education is asked to approve the Out-of-State Field Trips listed below.

**Discussion:**

As part of its consent agenda, the Board is asked to approve the following out-of-state field trips.

<b>School</b>	<b>Field Trip Destination</b>	<b>Field Trip Purpose</b>	<b>Dates of Trips</b>
Cosumnes Oaks HS	Boise, ID	Boise State University 2012 Boise State High School Football Camp	June 13-16, 2012

**Financial Summary:**

N/A

**Prepared By:** Libby Sidhu**Division Approval:** Christina C. Penna**Prepared By:** \_\_\_\_\_ **Superintendent Approval:** Steven M. Ladd, Ed.D.

**Board Agenda Item****Subject:**Division: **Facilities and Planning****Running Paths and Concrete Work at Various Sites  
Award of Contract****Action Requested:**

The Board of Education is asked to (1) review the tabulation of bids, (2) award a contract to the lowest responsible and responsive bidder, (3) authorize the Administration to sign all documents and contracts pertaining to this work, and (4) authorize the Administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.

**Discussion:**

Plans and specifications have been prepared to receive bids for the remaining Running Paths and Concrete Work at Various Sites project.

This project consists of modifications to seven (7) elementary school playfields and will include grading, paving, drainage structures, and all weather surfacing. This project also includes provision of new soccer goals at Elk Grove, Mary Tsukamoto, Barbara Comstock Morse, Irene B. West, and John Ehrhardt Elementary Schools, and new baseball backstops at Maeola Beitzel, John Ehrhardt, Elk Grove, Barbara Comstock Morse, and Mary Tsukamoto Elementary Schools. This remaining work will complete the overall running paths project scope which included 15 elementary schools pursuant to the following phasing.


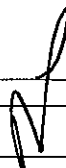

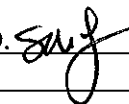
<u>Phase One</u>		<u>Phase Two</u>	
1	C.W. Dillard Elementary School	1	Maeola R. Beitzel Elementary School
2	Elitha Donner Elementary School	2	John Ehrhardt Elementary School
3	Florin Elementary School	3	Elk Grove Elementary School
4	Foulks Ranch Elementary School	4	B. Comstock Morse Elementary School
5	Franklin Elementary School	5	Mary Tsukamoto Elementary School
6	Charles Mack Elementary School	6	Irene B. West Elementary School
7	James McKee Elementary School	7	Jessie Baker School
8	Union House Elementary School		

The necessary concrete work includes removal and replacement of damaged or otherwise non code-compliant walkways at John Reith and Irene B. West Elementary Schools, T.R. Smedberg Middle School, and Sheldon High School pursuant to Americans with Disabilities Act requirements. Staff has combined this work with the elementary running paths project as a more efficient means of pricing and delivery.

The Administration will receive and open bids on April 26, 2012, at 2 p.m. A recommendation will be made prior to the Board meeting.

**Financial Summary:**

Funded with Excess Tax Proceeds.

Prepared By: Brad Parsons  Division Approval: Robert Pierce   
 Prepared By: Lee Leavelle  Superintendent Approval: Steven M. Ladd Ed.D. 



ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 30

Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date May 8, 2012

Subject:

Division: Facilities and Planning

**Relocatable Classroom Additions at Samuel Kennedy Elementary School  
Award of Contract for demolition, utility connections and pad preparations**

Action Requested:

The Board of Education is asked to (1) review the tabulation of bids (2) award a contract to the lowest responsible and responsive bidder, (3) authorize the Administration to sign all documents and contracts pertaining to this work, and (4) authorize the Administration to proceed with the next bidder should a fully endorsed contract with the low bidder not be possible.

Discussion:

On May 3, 2004, the Board of Education authorized Rainforth-Grau, Architects to reuse the plans for a prototype classroom building at various sites, which included the Samuel Kennedy Elementary School. On December 4, 2007, the Board of Education approved the preliminary schematic plans, and authorized the Administration to proceed with preliminary design development and construction documents for the Samuel Kennedy Elementary School project.

Rainforth-Grau, Architects finalized the plans and specifications for the Samuel Kennedy Elementary School Additions project, which consisted of the construction of a wood-framed classroom building, pad preparation for four (4) relocatable portable classrooms, and general site work including installation of new underground utilities, paving new hard courts, and new playfields and on June 9, 2009 the Board of Education awarded the construction bid. However, the pad preparation, installation, and purchase of the four (4) relocatable portable classrooms were postponed due to the complexities and timing of the project. The project as submitted to the Office of Public School Construction and ultimately approved by the State Allocation Board included the pending four (4) portable relocatable classrooms and as a result they must be completed to retain State funding this year. Current enrollment projections continue to support the need for these classrooms and deadlines for the utilization of state funds are imminent.

On April 10, 2012, the Board of Education authorized the Administration to receive bids for demolition, utility connections, and pad preparations.

The Administration received and opened \_\_\_\_\_ bids on May 1, 2012, at 2:00 p.m. See attachment for the tabulation of bids. \_\_\_\_\_ submitted the lowest base bid.

The Administration recommends the award of contract to \_\_\_\_\_ for the base bid of \$\_\_\_\_\_.

Financial Summary:

Funded with State School Building Funds, Measure A proceeds, and/or Developer Fees.

Prepared By: Brad Parsons *BP* Division Approval: Robert Pierce *RP*  
Prepared By: Lee Leavelle *LL* Superintendent Approval: Steven M. Ladd Ed.D. *SML*

**Board Agenda Item****Subject:**Division: **Facilities and Planning****2012 Dugout Replacement at Sheldon High School  
Award of Contract****Action Requested:**

The Board of Education is asked to (1) review the tabulation of bids, (2) award a contract to the lowest responsible and responsive bidder, (3) authorize the Administration to sign all documents and contracts pertaining to this work, and (4) authorize the Administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.

**Discussion:**

Plans and specifications have been prepared to receive bids for the 2012 Dugout Replacement at Sheldon High School project.

This project includes the demolition of the existing chain link dugouts at the varsity women's softball diamond and the construction of two (2) new dugouts using concrete masonry units (CMU), wood frame and composition roofing.

The Administration received and opened seven (7) bids for the 2012 Dugout Replacement at Sheldon High School on February 28, 2012, at 2 p.m. See Attachment A for a tabulation of bids. Delta Enterprises General Contracting submitted the lowest base bid.

The Administration recommends the award of contract to Delta Enterprises General Contracting for the base bid of \$46,620.00.

**Financial Summary:**

Funded with private donations made to Sheldon High School women's softball program.

Prepared By: Josef Tavora  Division Approval: Robert Pierce Prepared By: Lee Leavelle  Superintendent Approval: Steven M. Ladd Ed.D. 

## 2012 Dugout Replacement Sheldon High School *BID SUMMARY*

**Bids Opened: February 28, 2012 @ 2 p.m.**

[illegible]